

Faculty Senate Assessment Council
Meeting Minutes

10/19 at 10AM via Zoom

In attendance: H. An (chair), C. Berg (chair), W. Indick, E. Park , A. Lewis, D. Ferrier, S. Gerber

1: Minutes approved from 9/27 meeting

2: Discussion on Charge 3:

- Cara and Heejung reached out to Carrie Hong for clarification on a deliverable on Charge 3. Carrie's response noted that the charge was recommended by the provost on how to best assist the students in their quantitative classes (noting the skills deficit). For an example of a deliverable she recommended a focus group with recommendations as a possibility.
- Heejung shared the NSSE/FSSE powerpoint (created last academic year) with the group.
- The council decided to pursue focus groups to obtain this information. There was a discussion on the makeup of the focus groups, what questions to ask, and how to outreach to faculty.
- After discussion, the council recommended a two-stage approach:
 - 1: Create a survey to send to the department chairs which asks three questions:
 - 2: After reviewing survey results, begin work on creating the focus groups.
- Heejung will create a survey to send to the chairs and will send out shortly. Results will be discussed at future council meeting.

3: Remaining fall meetings set for 11/14 at 10AM and 12/12 at 10AM.